

City of Great Bend
March 5, 2018

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers at 7:30 p.m. Mayor Joe Andrasek called the meeting to order with the following present: Councilmembers Andrew Erb, Vicki Berryman, Cory Zimmerman, Jolene Biggs, Joel Jackson, Corey Urban, Dan Heath and Brock McPherson. Also in attendance were Interim City Administrator George Kolb, City Attorney Robert Suelter and City Clerk Shawna Schafer.

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on February 5 2018.
- b) **Claim's Warrant Register #03-5-18:** covering 2018 bills to date in the amount of \$284,122.48.
- c) **Payroll Register P/R 3-2-18** covering payroll ending February 24, in the amount of \$290,032.64.
- d) **Appointments:** Mayor Andrasek made the following appointments:

Crest Theater Board	Councilperson Dan Heath
Great Bend Housing Authority	Leroy Kieth
- e) **Agenda:** There were no amendments to the submitted agenda.

Mr. McPherson made a motion to approve Sections a, c and d of the consent agenda, amend to the agenda an item to discuss the annual Washington D.C. Congressional trip, and announced that he was recusing himself from voting on the license in Section e. After discussion the motion died for lack of a second

Ms. Biggs then made a motion to approve the consent agenda as submitted. The motion was seconded by Mr. Erb and passed by a vote of 6-1 with Mr. McPherson voting no.

B. **OLD BUSINESS:** There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS:

- 1. **Humane Society Report:** Humane Society Executive Director Heather Acheson reported on the activities of the Golden Belt Humane Society for the last year.

D. NEW BUSINESS

- 1. **Councilmember Reports:** Mr. Erb reported that the Ad hoc Committee to study the IT proposals would meet in the council chambers on March 6, 2018, at 4:00 p.m.

2. **Administrator Update:** Interim City Administrator George Kolb distributed his monthly newsletter.
3. **Economic Development Report:** Chamber President/CEO Jan Peters was unavailable to present her monthly report.
4. **Abatement Requests:** City Sanitarian Tom Holmes presented the following abatements to the Governing Body:
 - a. **301 Cedar:** Trash and refuse including, but not limited to, discarded appliance construction debris and construction refuse are located on the real estate at 301 Cedar constituting an unlawful accumulations. This real estate is the subject of Resolution Number 030518-A.
 - b. **231 Fruit:** Trash and refuse including, but not limited to, discarded furniture, discarded appliances, scrap lumber and construction debris are located on the real estate at 231 Fruit constituting an unlawful accumulation. This real estate is the subject of Resolution Number 030518-B.

Mr. Zimmerman made a motion to adopt Resolutions Numbered 030518-A and B. The motion was seconded by Mr. Erb and passed with all voting in favor.

5. **4th of July Update:** Community Coordinator Christina Hayes reported on the recommendations of the Fireworks Committee concerning the 4th of July fireworks display. Not all of the necessary funds have been raised by the Committee but she anticipates that they will be successful in raising funds. The Committee has recommended that the Fireworks Display be moved to July 3, 2018, since the Fourth is on a Wednesday. This will allow persons to watch the display while allowing families to have their own displays the evening of the Fourth. After discussion Mr. Jackson made a motion to move the fireworks display to July 3, 2018. The motion was seconded by Mr. Erb and passed with all voting in favor.
6. **17th Street Terrace Crossing Signal and Cantilever Gates:** Engineering Technician Karl Otter reported on an agreement between the Kansas and Oklahoma Railroad Company, the City and the State of Kansas for the installation of a crossing signal and cantilever gates on 17th Street Terrace in Veterans' Park. The cost of the installation will be paid for by the State of Kansas. The City's only cost is to maintain the crossing signage which the City currently does. Ms. Biggs made a motion to authorize Mayor Andrasek to sign the Agreement relative to the construction and maintenance of the Highway Crossing Signals. The motion was seconded by Mr. Heath and passed with all voting in favor.
7. **Employee Assistance Program:** Human Resources Director Randy Keasling reported that the City currently has a contract with the Center for Counseling and Consultation to provide services for the Employee Assistance Program. It was reported that the cost of the program is currently \$2,700 per year which will allow each employee utilizing the program one paid visit with an employee of the Center. Only one employee used the service during 2017. The Center is willing to change the contract to charge the City on a \$100.00 per visit cost with any employee using the program up to three visits. Keasling requested that the change in the program be authorized. Mr. Zimmerman made a motion to approved the Employee Assistance Program to allow the City to pay \$100 per visit per employee with a limit of three visits per employee. The motion was seconded by Mr. Erb and passed by a vote of 7 to 1 with Mr. McPherson voting no.
8. **ICMA Retirement Contribution.** The City currently provides a 401(a) retirement plan for City employees. The City matches the employee contribution to the plan. At this time the employee can control their investments in the money they contribute while the contribution made by the

City is required to be placed in a “safe” fund. In the last few years the fund with the City’s contribution has experienced a much lower return than the funds that the employees are currently allowed to invest. Employees have requested that the agreement with the ICMA be modified to allow employees to invest from the City’s contribution as they see fit. In order to do this the City would have to request the ICMA to modify the City’s contract. Ms. Biggs made a motion to authorize the City to change the ICMA retirement plan documents to allow employees to invest that portion of the City’s contribution as they see fit. The motion was seconded by MR. Zimmerman and passed with all voting in favor.

- 9. Interim City Administrator Contract Extension:** City Attorney Robert Suelter reported that the six month contract signed by Interim City Administrator George Kolb expired on March 9, 2018. Mr. Kolb is willing to sign an extension on the contract until a new City Administrator can be hired by the City. It was recommended that the Governing Body authorize the Mayor to sign the proposed extension of the contract that will call for the same pay and for Mr. Kolb to serve as Interim City Administrator until such time as the new City Administrator can be hired and the Mayor and the new Administrator determine that sufficient transition time has passed. Mr. Jackson made a motion to authorize Mayor Andrasek to sign the amendment to the Interim City Administrator’s contract. The motion was seconded by Mr. Zimmerman and passed by a vote of 7 to 1 with Mr. McPherson voting no.
- 10. Agreement with Barton County Sheriff’s Office:** City Attorney Robert Suelter reported that the City and the Barton County Sheriff have worked out an agreement for the City to convey to the Sheriff a 2016 Ford Interceptor vehicle and the City’s Belgian Malinois police dog to the Sheriff in exchange of \$36,839.67. It was reported that the City has lost its dog handler and the former dog handler is employed by the Sheriff’s Department. Mr. Urban made a motion to authorized Mayor Andrasek to sign the agreement with the Barton County Sheriff. The motion was seconded by Mr. Heath and passed with all voting in favor.
- 11. Amber Meadows Grading Project.** On Call Engineer Josh Golka reported that the City has received bids for the grading project in the Amber Meadows subdivision. This project will create a lake in the undeveloped area as well as some grading to cause enhanced draining in the area. Unruh Excavating was the low bidder with a bid of \$229,500.00. The City has adequate funds set aside to pay for the project. Ms. Biggs made a motion to authorize Mayor Andrasek to sign the Notice of Award to the low bidder, Unruh Excavating, in the amount of \$229,592.25. The motion was seconded by Mr. Jackson and passed with all voting in favor.

E. ADJOURNMENT

Mr. Erb made a motion that the meeting be adjourned. The motion was seconded by Mr. McPherson and passed with all voting in favor. The meeting was adjourned at 8:51 p.m.